



## All About Kids Pediatrics

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### Appointment Cancellation Policy

We understand that situations arise in which you must cancel your appointment. It is therefore requested that if you must cancel your appointment (via telephone), please provide more than 24-hour's notice. This will enable another person who is waiting for an appointment to be schedule in that appointment slot. With cancellations via phone made less than 24-hour's notice, we are unable to offer that slot to other patients.

If you desire the convenience of cancelling appointments in advance, but after business hours, we highly encourage and recommend you to take advantage of our internet portal called MyChart. Access to MyChart enables a caregiver/patient to cancel an appointment through the online application without calling the office. This can even be done after business hours when it is not possible to call the office. The MyChart system allows online cancellations with as little as 8 hours advance notice. Canceling your appointments in advance gives us the opportunity to offer the empty slot to another patient.

Please understand that cancellations without the required notice will be treated as a NO SHOW, and your account will be charged as such. These fees are the sole responsibility of the patient/caregiver and must be paid in full before the patient's next appointment can be scheduled. NO SHOW rules will apply to all late cancellations as well.

Please see the No Show/Cancellation Policy for further details.

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Parent/Legal Guardian Signature

\_\_\_\_\_  
Date